

# Computer Lab Locations and Policy

## Computer Lab Policy

### Login is Required

Campus computing patrons must log into all machines in Geneseo's computer labs. Login will provide access to the computer and the printers in the labs. A valid login consists of your Geneseo email username and password.

### Do not store files on lab computers

Lab computers automatically delete profiles in order to conserve limited hard drive space and improve performance. It is highly recommended that lab patrons store their files on cloud storage such as Google Drive or Microsoft OneDrive both of which are accessible with your Geneseo account, or utilize alternatives such as Drop Box or iCloud Drive. Removable Media (Thumb Drives, External Hard Drives, SD Cards) can also be used on computers that have the appropriate connections.

### Remember to Logout

When you are finished using a computer in the lab, don't forget to logout. If you do not logout, the next person who uses that computer will have access to all of your personal files (including your email). The next user will also be able to use your print balance.

**Windows:** Click on the Windows Start Button (squares in the lower left); on the left side, click on the circle icon with a person and select "sign out" or use the "Log Off" icon located on the desktop.

**macOS:** Click on the Apple menu; select Log Out.

### Printing

Most computer labs have a printer in the room or a PublicToshiba located nearby. See [Cloud Printing at Geneseo](#) for PublicToshiba locations.



#### Printing Account Balance

For more information on the cost of printing, [read our document on Student Printing Policies](#).

## Computer Lab Locations

Below is a list of [Public Computer Labs](#), [Department Computer Labs](#), and [Classrooms with a Teacher Station](#). For a list of software found in the various labs visit [Computer Lab Software Information](#). If you would like to reserve one of the reservable computer labs for a class or other function, please contact [The Office of Scheduling, Events and Conference Services](#).



#### COVID-19 Social Distancing

For the Spring 2021 semester, most computer labs have reduced capacity to account for Social Distancing requirements.

### Public computer labs

Location	Platform	Number of Stations	Reservable	Printing Available
Brodie 202	Mac	<del>40</del> 5	Yes	Yes
Brodie 147	Windows	<del>36 + 1 (Teacher)</del> 18 + 1 (Teacher)	Yes	Yes - PublicToshibas
Fraser Hall Library	Windows	<del>4 + 1 Accessibility Station</del> 2 + 1 Accessibility Station	No	Yes - PublicToshibas
Fraser Hall Library	Mac	4 2	No	Yes - PublicToshibas
South 329	Mac	4 2	No	Yes - PublicToshibas
South 329	Windows	<del>5</del> 2	No	Yes - PublicToshibas
South 345	Mac	<del>30</del> 9	Yes	Yes
Union 110	Windows	<del>8</del> 4	No	Yes - PublicToshibas
Union 110B	Windows	<del>3</del> 1	No	Yes - PublicToshibas
Union 112	Windows	<del>2</del> 0	No	No

### Department computer labs

These labs may be restricted to those in an appropriate major or class, please see the department for access.

Location	Department	Platform	Number of Stations	Reservable	Printing Available
Bailey 114B	Psychology	Windows	8 (Laptops)	No	No
Bailey 205	Geography	Windows	<del>30 + 1 (Teacher)</del> 15 + 1 (Teacher)	No	Yes
Blake C 110	Communication	Windows	<del>8</del> Closed for Spring 2021	No	No
ISC 147	Biology	Windows	<del>6</del> Closed for Spring 2021	No	No
ISC 216	Physics	Mac	<del>40</del> 8+ 1(Teacher)	No	No
ISC 226	Physics	Windows	<del>43</del> 12	No	No
ISC 236	Geology	Windows	20	No	Yes
South 138	Business	Windows	<del>40</del> 7	No	No

## Classrooms with a Teacher Station

Building	Platform	Classrooms
Fraser Hall	Windows	108, <del>213</del>
Integrated Science Center	Windows	115, 131, 325
Newton Hall	Windows	201, 202, 203, 204, 205, 214
South Hall	Windows	336, 338, 340
Welles Hall	Windows	24, 26, 121, 123

## Related Articles

- [Computer Lab Software Information](#)
- [Student Organizations in Computing Labs](#)
- [Using the Geneseo Virtual Computer Lab](#)
- [Computer Lab Locations and Policy](#)

## More Help

For questions, contact the CIT HelpDesk by calling (585) 245-5588, or [submitting a request](#).