

WordPress Services Policy

Scope

This policy applies to all sites hosted on the SUNY Geneseo WordPress site. It is the shared responsibility of Computing and Information Technology (CIT) and the director of digital communications to maintain and enforce this policy. Any comments regarding the policy, or notices of non-compliance of policy, should be directed to the director of digital communications at web@geneseo.edu or 585-245-5535.

Policy Statement

SUNY Geneseo faculty and staff may request a campus-hosted WordPress website, provided it falls within the guidelines for acceptable use below. Students may request a WordPress website if the intended use is for a recognized student organization.

Policy

Acceptable Use

Campus-hosted WordPress websites may be used for:

1. Academic department or professional office blogs
2. Faculty or staff blogs (provided they relate to their position at the College or area of expertise)
3. Academic course blogs
4. Research project websites
5. Professional websites for faculty or staff (for information beyond what is on their faculty page on the Geneseo website, not to replace it)
6. Website for a recognized student organization

Prohibited Use

Campus-hosted WordPress websites may not be used for:

1. Replacing academic department or office websites on Geneseo.edu
2. Blogs or websites completely unrelated to any Geneseo department, office, or College-related activity
3. Personal blogs, including embedding personal Twitter feeds

Disclaimer

Each website will carry the following disclaimer at the bottom:

The hosting for this website is provided by SUNY Geneseo as a courtesy, but it is not an official College publication. The statements and opinions expressed in content of this website do not represent the official position or policy of SUNY Geneseo.

Accessibility

The WordPress website owner is responsible for ensuring the website meets WCAG AA web accessibility guidelines. All site administrators and editors are required to complete accessibility training before the website will be created. Visit <https://go.geneseo.edu/web-accessibility-course> and enroll.

Related Links

[Website Services Policy](#)

[Website Hosting Policy](#)

[WordPress Site Request](#)

Contact(s)

Laurie Fox
Assistant Director & Manager for Educational Technology
fox@geneseo.edu

Sue Chichester
CIO & Director, Computing & Information Technology
sue@geneseo.edu

Effective Date: 01 Aug 2018
Revision Date: 02 Aug 2018